

# PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

## MINUTES

Thursday – March 12, 2015  
3:00 PM - CL 130

### I. Opening of Meeting

Meeting is called to order by Hortensia Rivera at 3:01 PM

#### 1. Roll Call

ASG Representative	<u>A</u>
Hortensia Rivera, Co-Chair	<u>X</u>
Sean Hancock, Co-Chair	<u>A</u>
Derek Copple, Division of Allied Health Chair	<u>A</u>
Kevin Eoff & Karen Redwine, Division of Hist., Soc. & Beh. Sci. Chair	<u>X</u>
Richard Castillo, Division of Lang. Arts & Comm. Studies Chair	<u>A</u>
Peter Martinez, Division of Business Chair	<u>X</u>
Henry Rinaldi, Division of Vocational Education Chair	<u>X</u>
Sandra Sher, Division of Math & Science Chair	<u>X</u>
Lorenzo Lujano, Division of Student Academic Support Services Chair	<u>X</u>

#### Ex-Officio Members

Irma Dagnino/Articulation Officer	<u>X</u>
June Turner, Librarian	<u>A</u>
Shelley Hamilton, Director of A&R	<u>A</u>
Melinda Walnoha, Temporary Assistant	<u>X</u>

Guest(s):

Recorder: Denise Taylor, Interim Instructional Services Manager

### II. Approval of Agenda and Minutes

#### 1. Approval of Agenda

It was moved by Kevin Eoff and seconded by Peter Martinez to approve this agenda.

Unanimous – Motion Carried

#### 2. Approval of Minutes

It was moved by Peter Martinez and seconded by Kevin Eoff to approve the minutes from the **10/09/2014** meeting.

Unanimous – Motion Carried

### III. Articulation Report

#### 1. Courses requiring C-ID:

- ANT 101 –Conditionally approved until 6/10/15
- BIO 211 – Not approved, expires 9/25/15
- BIO 202 – Not approved, expires 6/12/15
- PSY 155 – Not approved

Irma Dagnino reported that she has been meeting with Faculty as far as the CI-D's (if you haven't heard from her - you are good). She thanked those faculty that are working with her to get everything done. We were informed by the CCCCCO that by June 2015 all Core Courses in our ADT's must be CI-D approved. However, they are behind, so they will not deactivate any of the ADT's that still have courses needing to be approved. We have 4 programs with courses that are still needing approval.

CHD - is good, all CI-D approved (Clean)

BUS Admin and Admin of Justice still need PSY 155

SOC and PSY - ANT 101 (it has conditional approval) and BIO courses (Irma working on the BIO).

She read the CCCCCO memo: "By July 1<sup>st</sup> ALL new ADT proposals have to have ALL CI-D approved courses before submitting.

As far as our required ADT's are good - we have 5 ADT's - we don't need to do any more. There are more out there if we want, but we have done what was required of us. She explained that if we offer AS degrees that have a state approved ADT that matches our AS Degree - we have to develop one too. We are at 100% right now. (CIS does not have a state approved ADT that matches our AS Degree - so for now that one can wait).

Articulation: She submitted CSU/IGETC list of courses in September - should hear end of April for those courses.

Will submit UC in the summer.

Our Liberal Arts Degrees have 4 Emphasis (doesn't have anyone that owns the degrees). We need to get all CSU & UC approved courses into the Emphasis areas. She will be working on this. Tencha indicated that the website used to show ownership of each Emphasis (she thought Brian had worked on that). She will check and see.

However, since the non-restricted electives really don't need to be submitted as program changes, Irma will just bring to Curriculum all those changes as information items.

### IV. Discussion and Information Items -

#### 1. Location of Curriculum Approved SEP

Sharron has wanted us to store all updated and current Student Educational Plans on the Web page. There was discussion regarding this, some members were not sure that it was really needed. The catalog has the most current SEP's. However, since Sharron was not present, Tencha said she would add to the next agenda. Tabled.

**V. Action Items – Courses Reviewed and Approved by Technical Review Committee on February 26, 2015. Items listed below will be added to 2015/2016 Catalog.**

**1. New and Revised Courses and Programs:**

1. Personal Finance – Certificate of Career Preparation submitted by Mike Gaubeca  
Moved to approve by Kevin Eoff and seconded by Peter Martinez – Unanimous – Motion Carried.
2. ADS 150 – F2F, CE – Update, Substantial, CB09 to C, SLO’s, submitted by Dr. Karen Redwine  
Moved to approve by Peter Martinez and seconded by Lorenzo Lujano – Unanimous – Motion Carried.
3. ADS 151 – F2F, CE – New Course, submitted by Dr. Karen Redwine  
Moved to approve by Lorenzo Lujano and seconded by Peter Martinez – Unanimous – Motion Carried.
4. ABE 059 – F2F – Non Substantial, SLO’s – Update, submitted by C. Brown and G. Baker  
Moved to approve by Kevin Eoff and seconded by Peter Martinez – Unanimous – Motion Carried.
5. NBE 039 – F2F – Non substantial, SLO’s Update, submitted by C. Brown and G. Baker  
Moved to approve by Kevin Eoff and seconded by Peter Martinez – Unanimous – Motion Carried.

**2. Informational Items: SLO’s &/or Textbook Changes:**

1. MAT 080: F2F, CE, DE – SLO’s & Textbook, submitted by Biju Raman  
Moved to approve by Peter Martinez and seconded by Kevin Eoff – Unanimous – Motion Carried.
2. MAT 082: F2F, CE, DE – SLO’s & Textbook, submitted by Biju Raman  
Moved to approve by Kevin Eoff and seconded by Henry Rinaldi – Unanimous – Motion Carried.

**3. Courses and Programs to be placed on Inactive Status or Deleted – None at this time.**

**VI. Adjournment of Meeting**

This meeting was adjourned at 3:30 PM